

# PROTECTING YOUR PAYMENT CARDS

## DO'S

## &

## DON'TS



### SECURE YOUR IDENTITY

Ensure secrecy of identity while making payments.



### SECURE YOUR CARD

Keep your card safely and sign it as soon as you receive it from your bank.



### SECURE YOUR PAYMENTS

Only provide your card details to secured and trusted merchants/vendors/websites.



### REVIEW YOUR STATEMENTS

Always keep track of payments made through your card and reconcile them regularly.



### LODGE A COMPLAINT

Promptly lodge a complaint with your bank in case your card gets stolen, robbed or misplaced, or as soon as you notice any dubious transaction in your account statement.



### GIVE YOUR CREDENTIALS

Avoid giving away your personal information to non-trusted sources.



### GIVE AWAY YOUR CARD

Don't give your card to others to make payments or withdraw cash.



### KEEP GENERIC PIN

Avoid keeping a generic PIN or the same PIN for a longer time, as it may put you in a vulnerable situation.



### THROW AWAY RECEIPTS

Receipts may be useful to reconcile payments with your account, so avoid throwing them away.



### DISCARD YOUR CARD IMPROPERLY

Be very careful while discarding your payment card since not doing so may lead to fraud or embezzlement. Cut at least into four vertical parts before discarding your card.